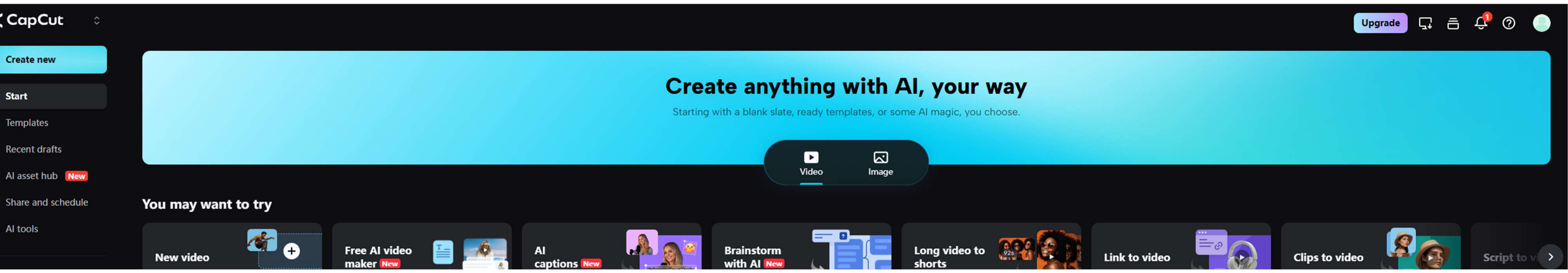


CapCut Online Curriculum

Phase 1: Getting Started

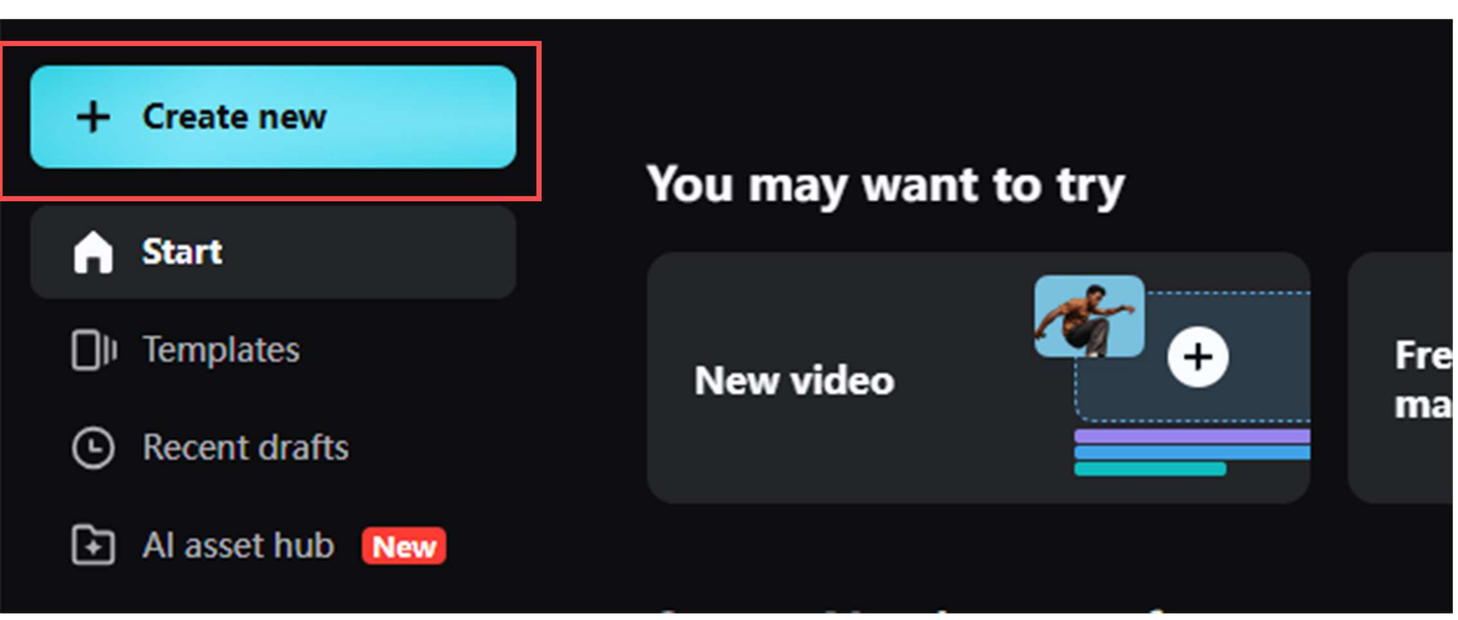
1. Create a CapCut Account

Go to https://www.capcut.com

Sign up using Google, TikTok, or email.

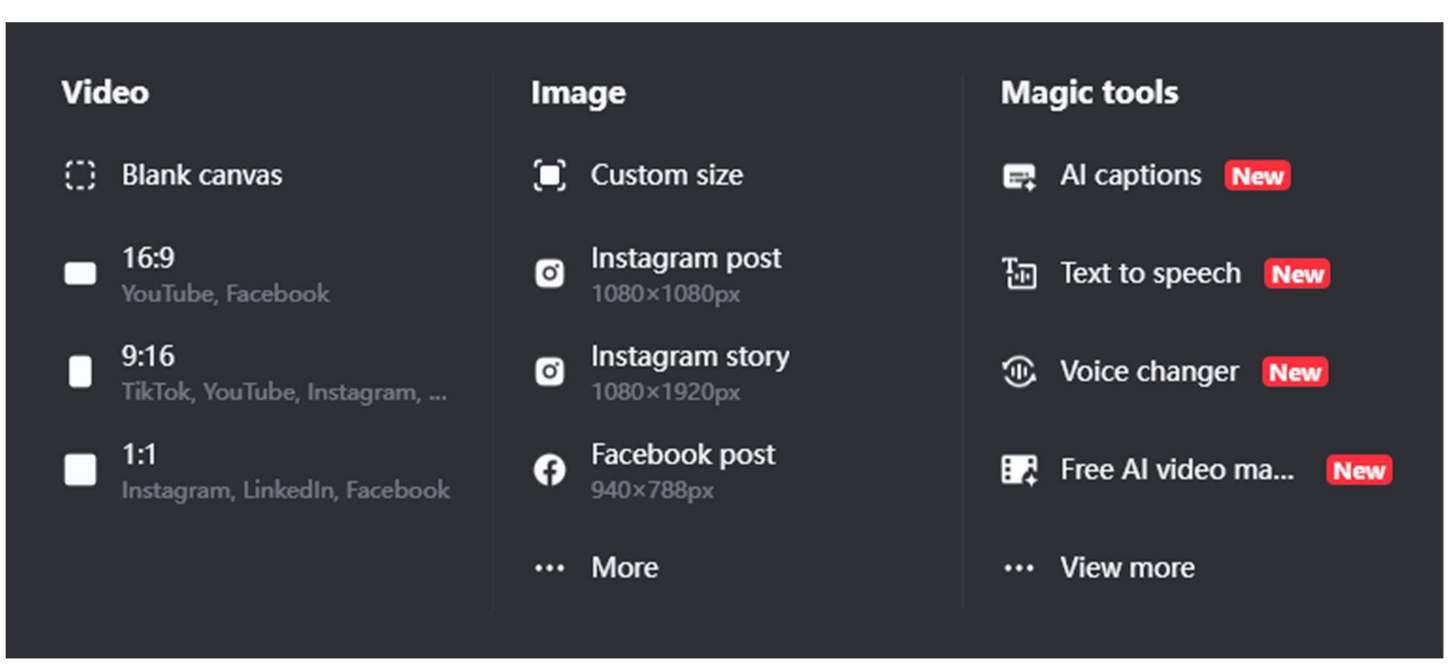
Optional: Download the mobile or desktop app if you want to sync across devices.

Familiarize Yourself with the Dashboard



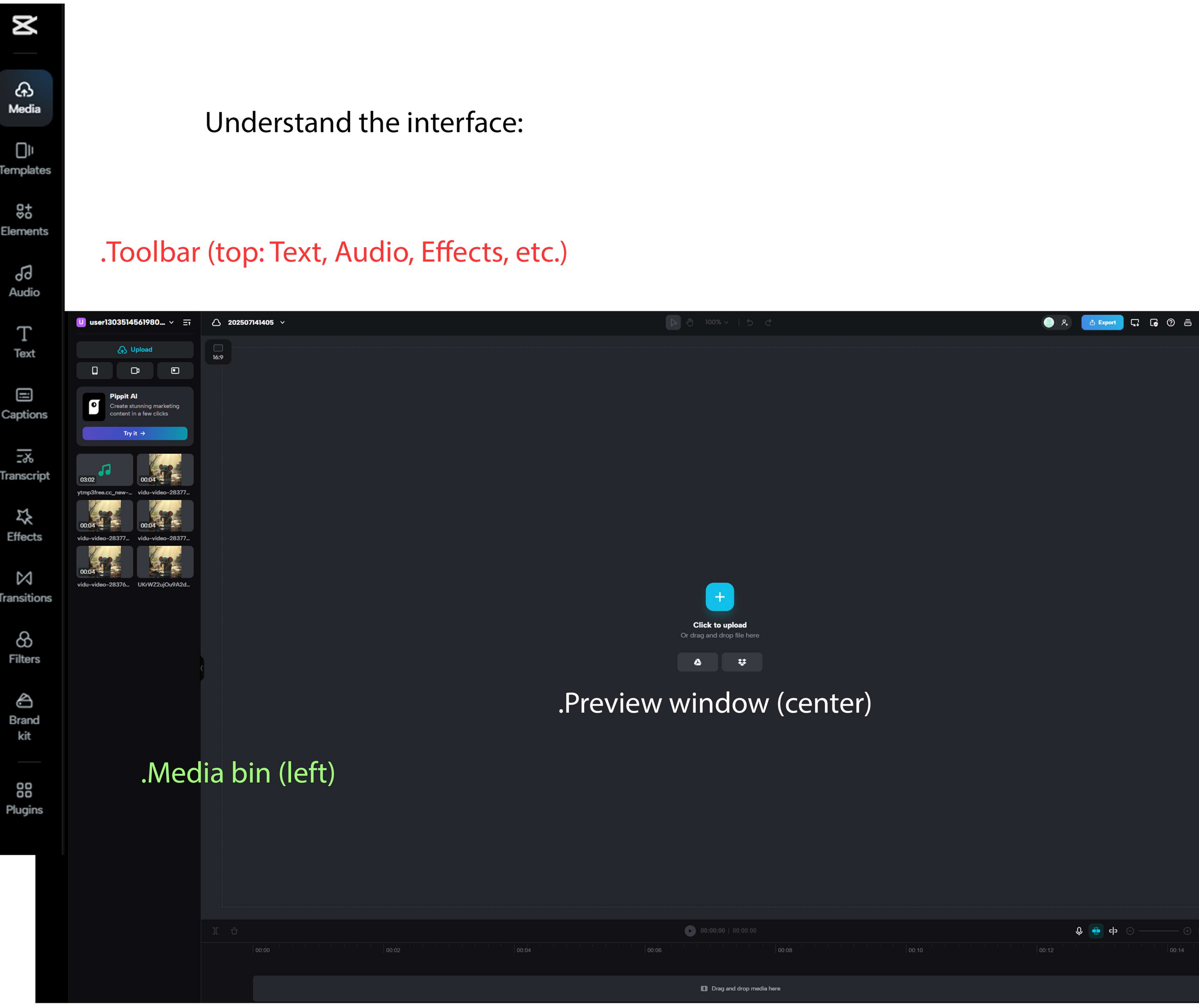
Click “Create new project”

Choose Aspec ratio



Understand the interface:

.Toolbar (top: Text, Audio, Effects, etc.)



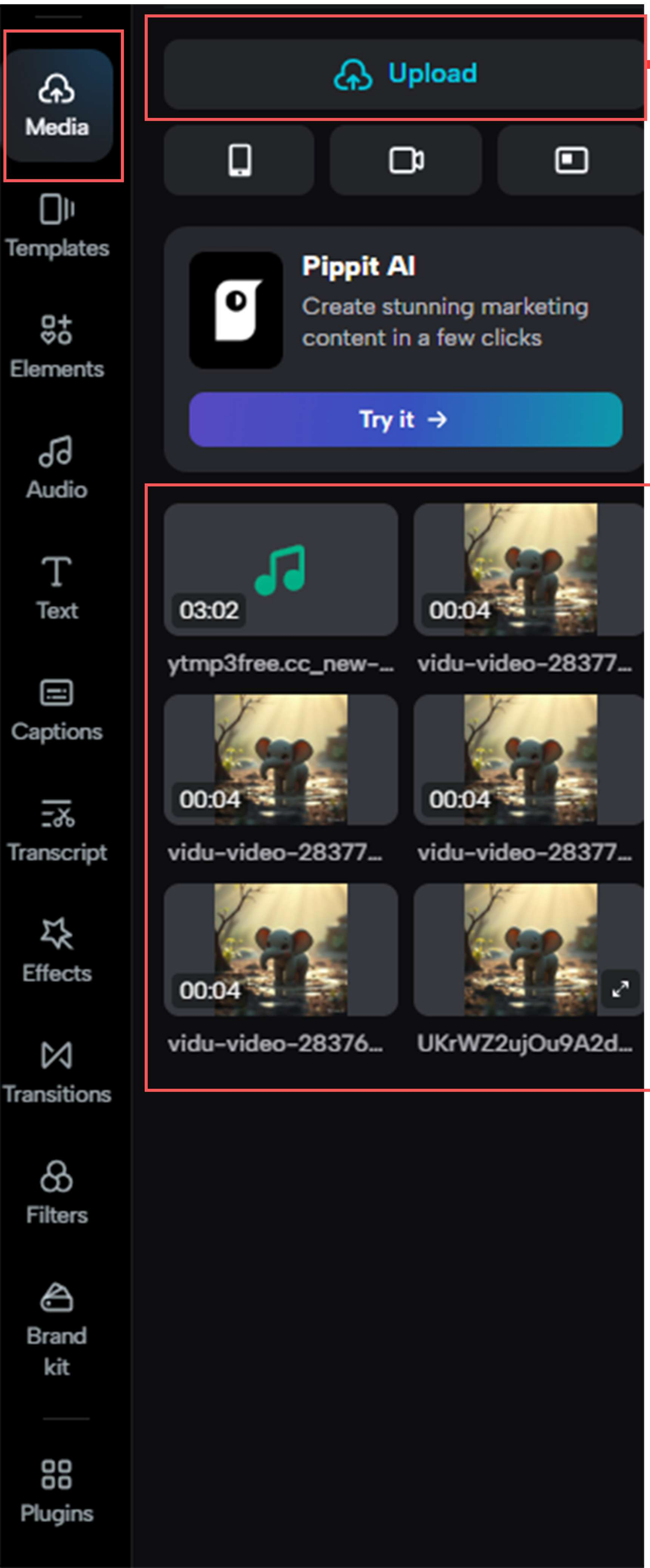
.Preview window (center)

.Media bin (left)

.Timeline (bottom)

Phase 2: Basic Editing Skills

Import and Arrange Clips

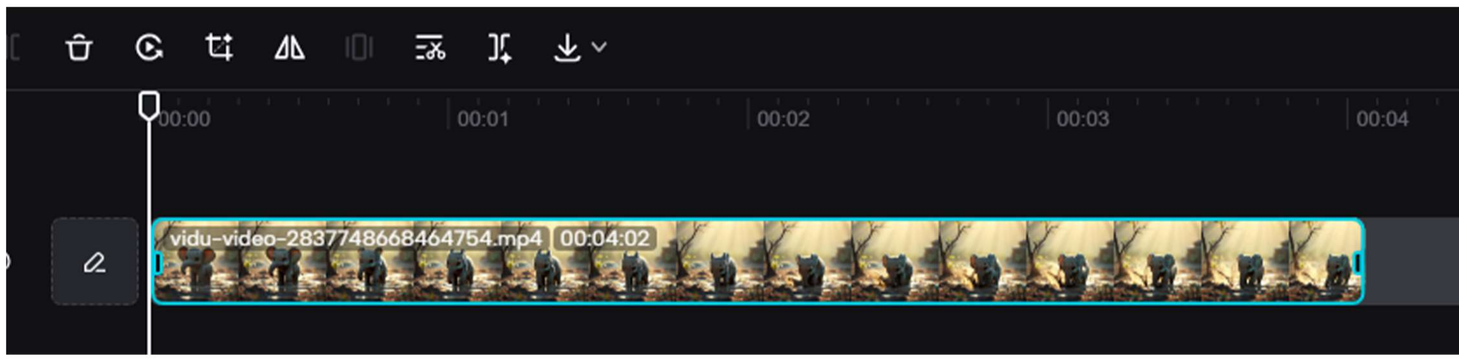


Click on Media to upload your videos

Upload files from your computer
(drag & drop, or "Import" button)

Media pool
This is where all the videos you uploaded will bein

Click on a video to have it appear in the timeline, or drag and drop your video here unto the timeline



The time line of your video. This is where you'll cut, trime add music and transitino to make your video

Learning the tools to edit

Cut, Split, and Delete

Click clip > hit “Split” (or press S)

Delete segments by selecting and pressing Delete

Use Ripple Delete to close the gap after cutting

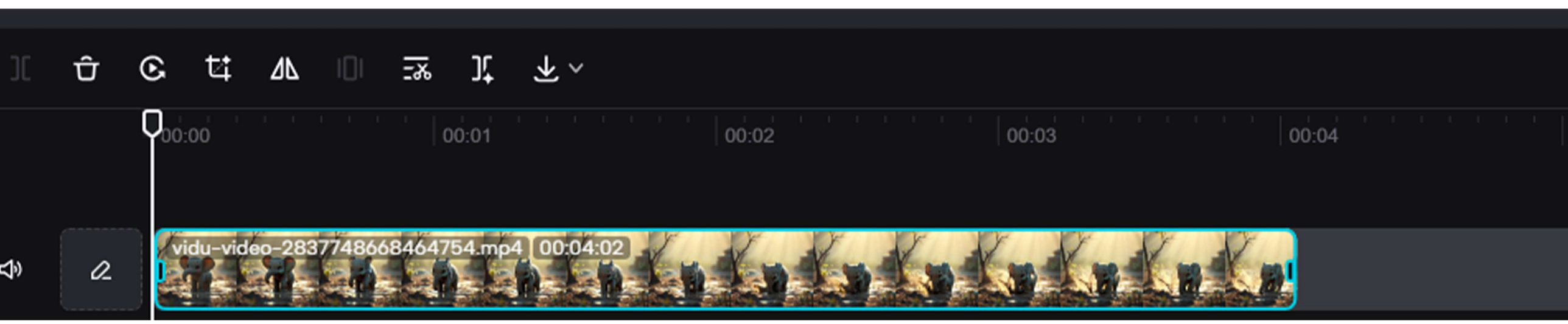
. Resize and Crop Videos
Select a clip and use “Crop”, “Zoom”, or “Fill” options

Set aspect ratio:

9:16 (TikTok)

16:9 (YouTube)

1:1 (Instagram)



Phase 3: Enhancing Your Video

. Add Transitions Between Clips
Go to the “Transition” tab

Drag and drop transition (e.g., Fade, Slide) between clips

. Add Text & Subtitles
Click “Text” > “Add text”

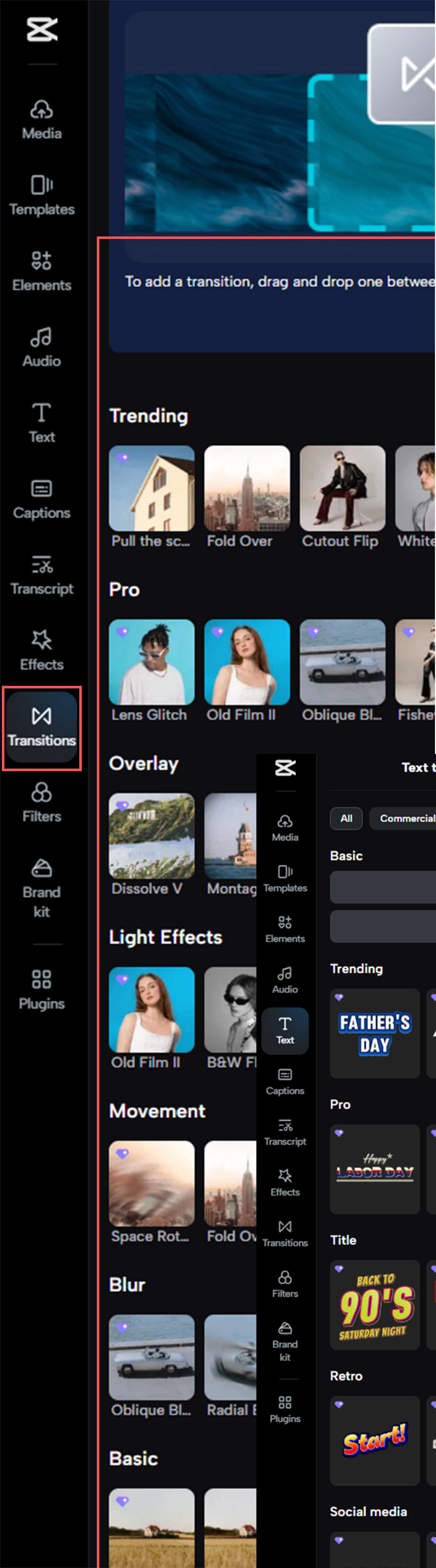
Customize font, size, color, animation

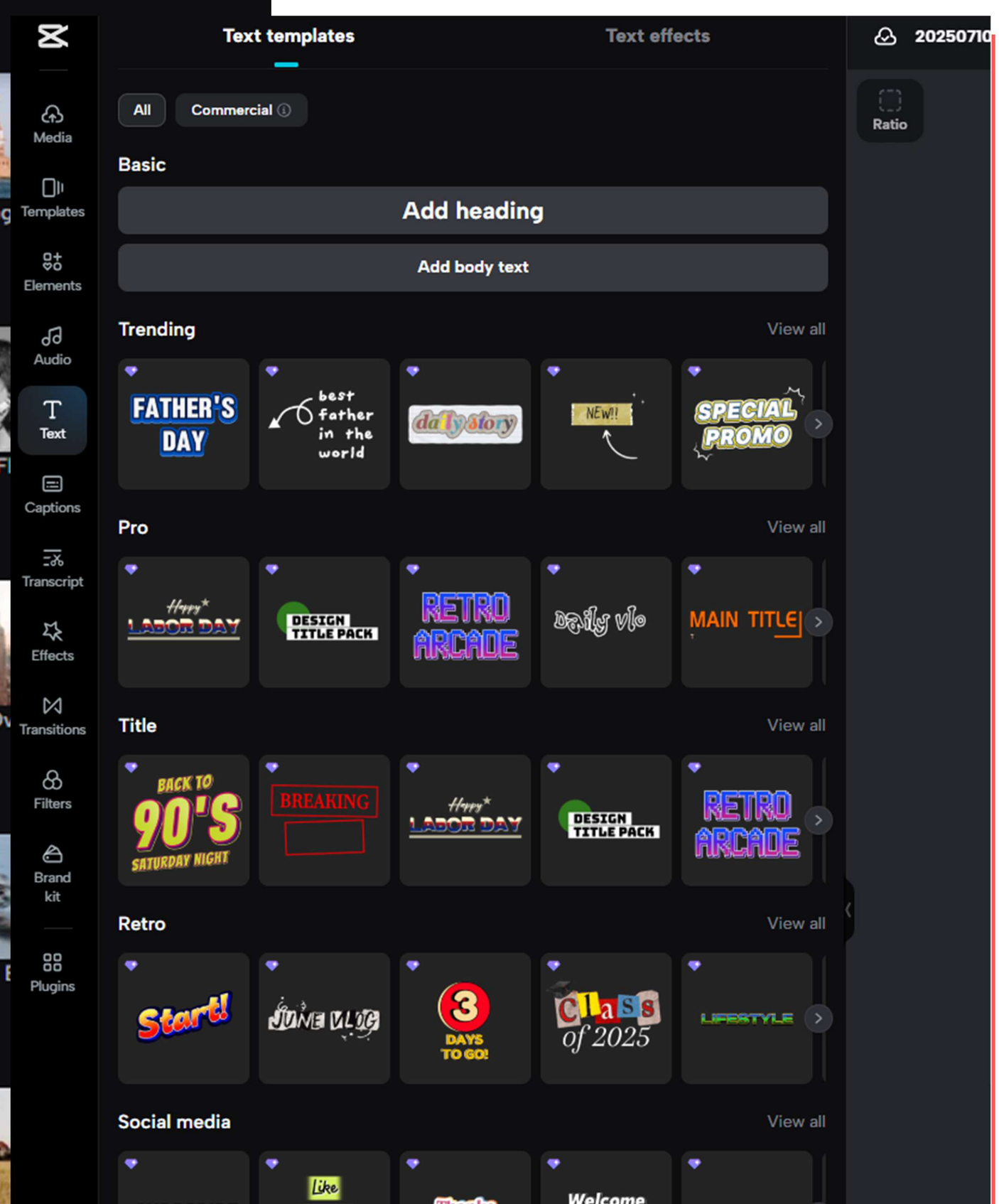
Use “Auto Captions” to generate subtitles (supports multiple languages)

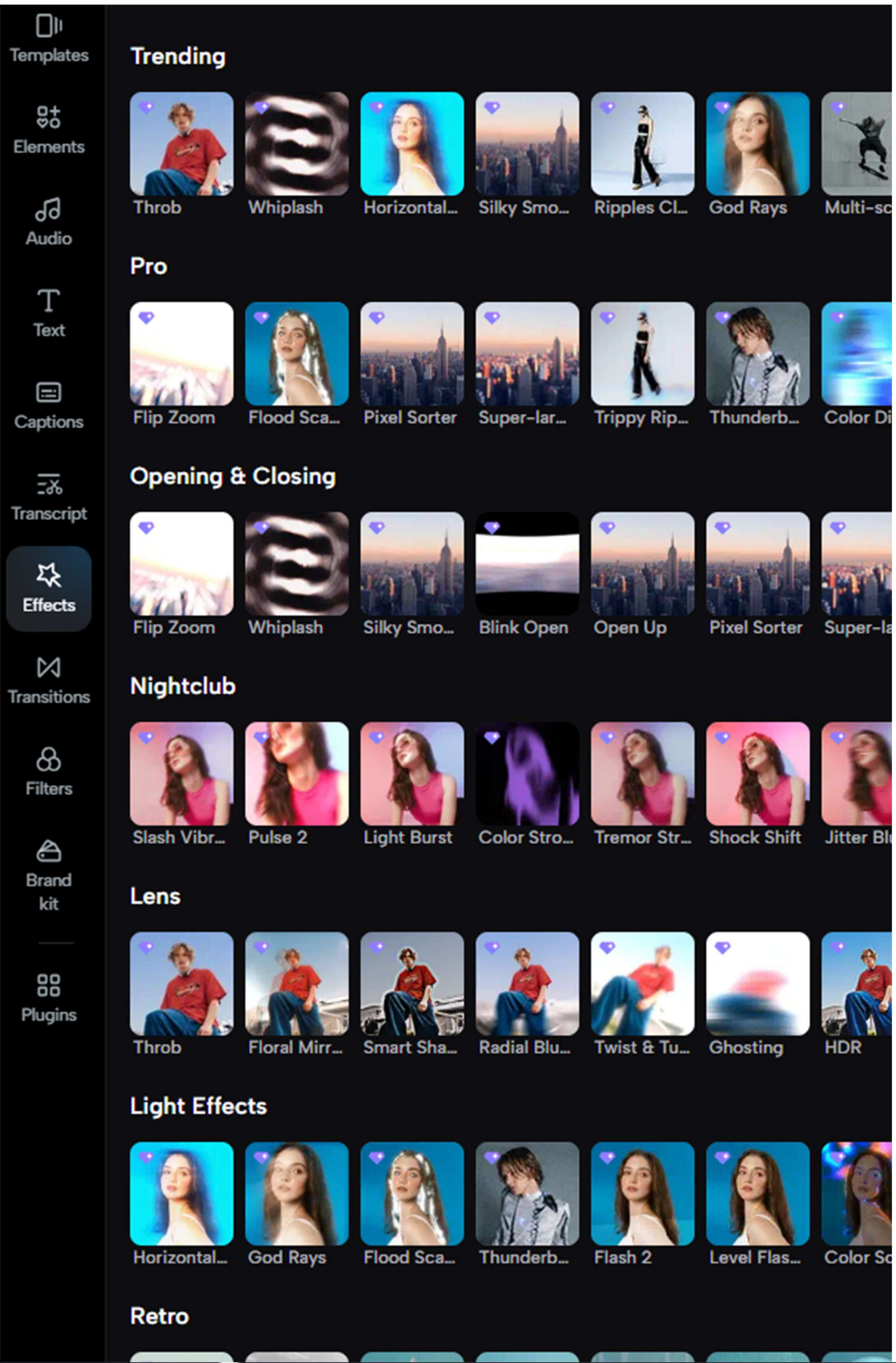
. Add Music & Sound Effects
Go to “Audio” > “Music” or “Sound Effects”

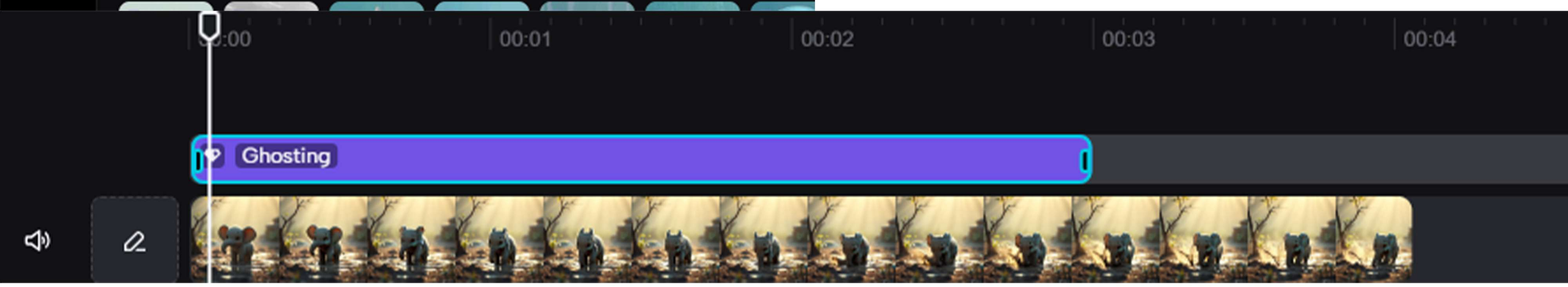
Browse CapCut’s free library or upload your own

Adjust volume, fade-in/out, or align to beat using waveform









Phase 4: Advanced Tools and Effects

. Add Filters & Video Effects
Use “Effects” > “Video Effects” for:

Glitch, VHS, Dreamy, Blur, Flash

Use “Filters” for color grading (cinematic, vintage, cold tones, etc.)

. Use AI Tools
Remove Background (green screen effect) — 1 click

Text-to-Speech or Voice Cloning (in some regions)

AI Script Generator for auto narration

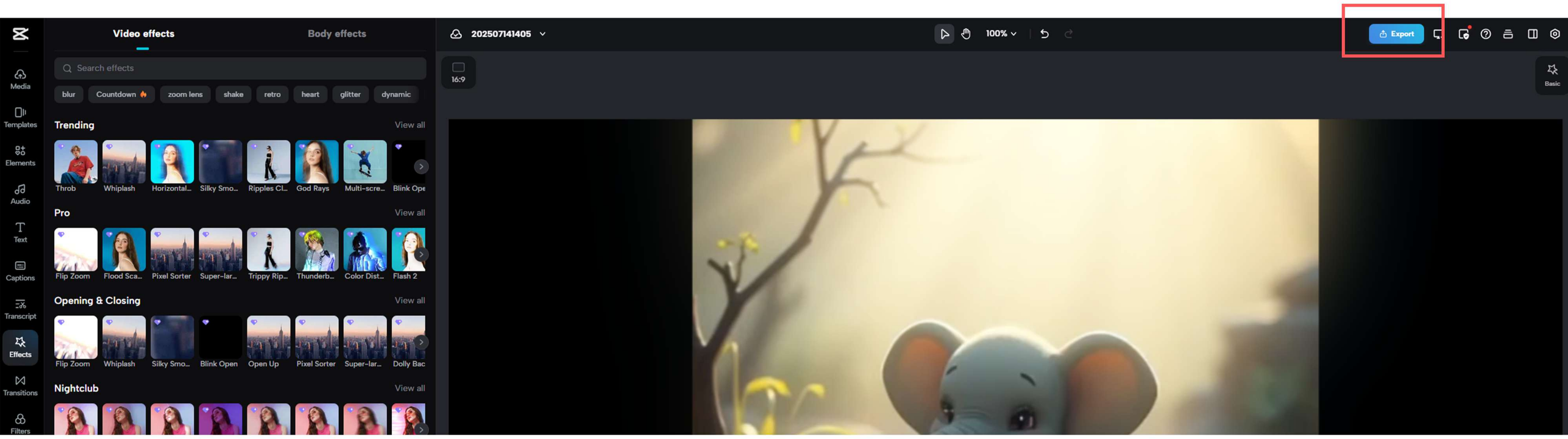
. Speed and Motion Control
Select clip > Click “Speed”

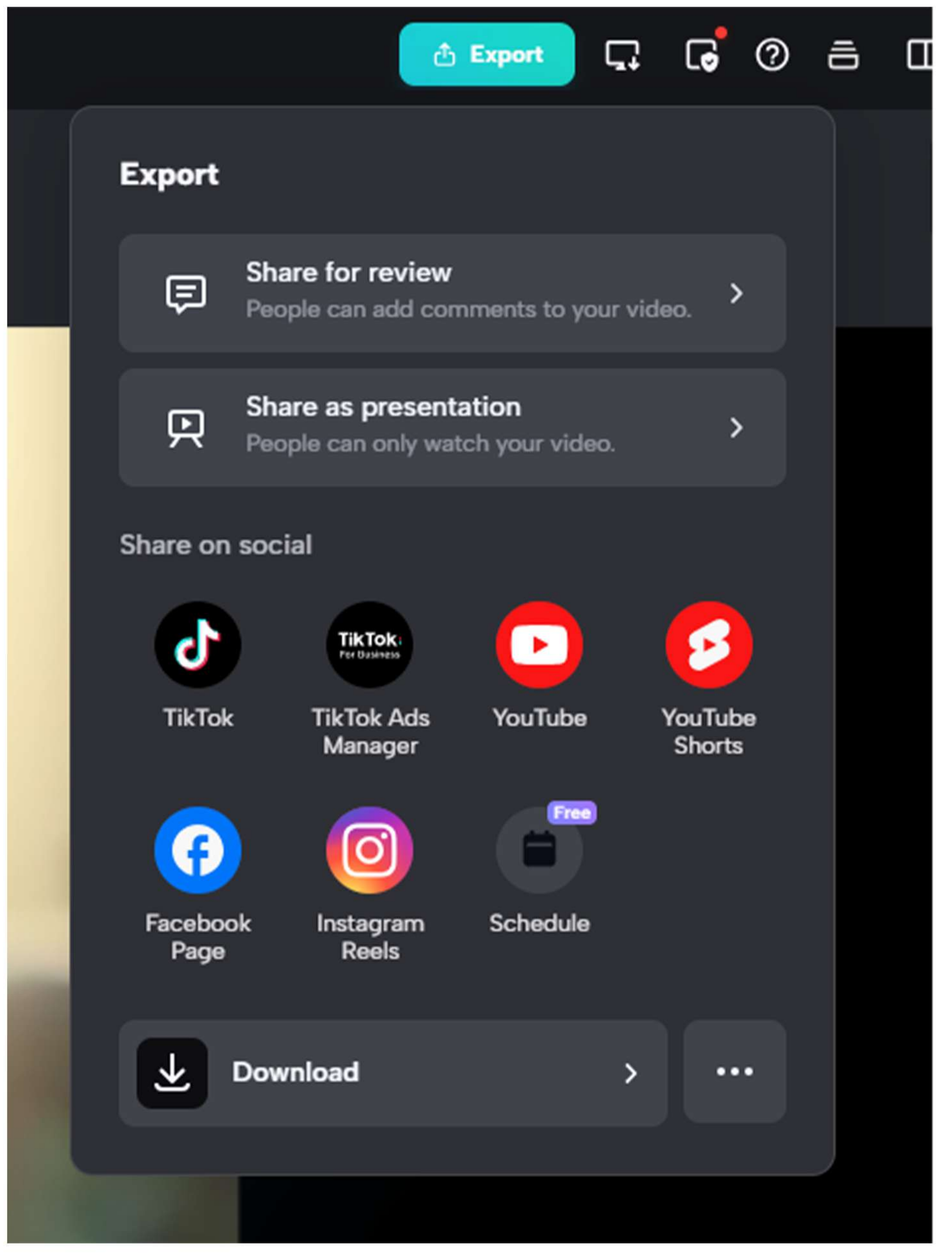
Normal (0.1x – 10x)

Curve Speed (for speed ramping)

Phase 5: Export and Share

Export Your Project
Click “Export” in the top-right
Choose resolution (720p, 1080p, 4K)
Choose frame rate (24/30/60fps)
Export with or without watermark (logged-in users get no watermark)



Share to Platforms

Direct export to TikTok, YouTube, or Instagram if linked
Download and upload manually for more control